

Ref. No: EXAM/DEC/PC/2024/002

DATE: 29<sup>th</sup> November 2024

## NOTIFICATION

It is informed to all Deans/in-charge and Head of the department that there is a schedule for **Final Practical Examination** for December 2024 for **All batches** (2020,2021,2022,2023,2024) so that follow some instructions.

1. Maintain total records of Practical exam (Attendance/Signature/Practical file/Project file/Viva) of the students of all batches.
2. Signature Sheet and Attendance sheet will be issued by Exam cell.
3. Date schedule for Practical exam (**4 December to 7 December 2024**)
4. Signature sheet and attendance sheet must be submitted till **9<sup>th</sup> Dec.** 2024.
5. If above said instructions not followed according to time period then Dean/In-charge will be responsible for delay.

